

**SMS Summer Program  
Medication Administration Authorization Form**

**Student Name:** \_\_\_\_\_

**DOB:** \_\_\_\_\_

Program: Toddler/Children's House(circle one)

Age: \_\_\_\_\_

Allergies\*\*\*\* \_\_\_\_\_

Weight: \_\_\_\_\_

Medical Conditions (asthma, diabetes, etc.): \_\_\_\_\_

**Topical Applications:**

\_\_\_\_\_ Sunscreen (Must be supplied and labeled by each individual student)

\_\_\_\_\_ Insect Repellent (Must be supplied and labeled by each individual student)

**If your child requires any prescription medications on a daily or as needed basis, please list them below (ex. inhaler, Epi- Pen, etc.).**

\_\_\_\_\_

Your child will not be allowed to keep any medication in his/her belongings. Prescribed medications must be in original container with pharmacy label containing Rx number, the name of the medication, the dosage, directions for administration, and the child's name. All non-prescription medication must be in their original containers, clearly labeled with the child's name, name of the medication and direction for use.

- Prescriptions are to be brought to the program by the parent/ guardian and appropriate authorization forms for the administration of the prescription medication must be signed by the parent/ guardian and healthcare prescriber.
- All medications will be secured in a locked location.
- A medical log will be kept and maintained on site at all times.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### **First Aid/ CPR Training/ Allergies**

All SMS staff are CPR & First Aid certified. All staff are also trained in the use of an Epi- Pen for emergency situations. Any first aid required by the child will be documented and communicated with the parent. An incident report will also be filed for any injury.

A first aid kit will be readily available to all staff in case of emergency.

If a child becomes ill, the following procedures will be implemented:

- Isolate the child from other children, with a program staff member.
- Clean the area using appropriate precautions.
- Call parents to inform of the illness to pick up the child.

### **Health Forms**

All students enrolled require a recent annual physical (dated within the past year) and immunization record to have on file.

- My child is enrolled at SMS for the 2024-2025 school year. His/her annual physical is on file at the nurse's office
- My child is not enrolled at SMS for the 2024-2025 school year. I understand that my child cannot start in the summer program until the school administration receives a copy of my child's annual physical.